

CONFIDENTIAL

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23 July 1940

COPY NO. ....

## CENTRAL INTELLIGENCE GROUP

25X1A

C.I.G. ADMINISTRATION [REDACTED]

## DAILY SECURITY CHECKS

Reference: Paragraph 10, Security Regulations,  
Central Intelligence Group, dated  
3 June 1940.

25X1A

1. Effective upon the completion of the physical move to new offices  
incident to the reorganization of the Central Intelligence Group, staff  
duty officers will be detailed by the following listed responsible officers

25X1A

to effect the daily security checks of their office space in the [REDACTED]

[REDACTED] as prescribed by the referenced paragraph:

Responsible Officers	Rooms
Executive for Personnel and Administration	2161, 2162, 2163 2164, 2165, 2166 2167, 2168, 2170 and 2130
Executive for Control	2172
Executive for Operations	2171, 2171-A
Chief, Interdepartmental Coordination and Planning Staff	2259-A, 2262, 2262-C
Assistant Director for Collection	2173
Assistant Director for Dissemination	2261-A, 2263

25X1A

2. Staff officer check lists for office space in the [REDACTED]  
Building, revised in accordance with the above, will be distributed by the  
Security Officer, Central Intelligence Group. Completed check lists will be  
furnished to the Security Officer, Central Intelligence Group as indicated  
in sub-paragraph c of the referenced paragraph.

3. The final security check of the entire office space occupied by the  
Office of Research and Evaluation and the Office of Special Operations will  
be effected in accordance with procedures established by the Security  
Division, Strategic Services Unit.

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FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

/s/ [REDACTED]

25X1A

Executive for Personnel &amp; Administration

25X1A

23 July 1946

CENTRAL INTELLIGENCE GROUP

C.I.G. ADMINISTRATIVE

DAILY SECURITY CHECKS

Reference: Paragraph 10, Security Regulations,  
Central Intelligence Group, dated  
3 June 1946

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gross  
7/25/46  
not minor  
be cause only  
preliminary  
list.*

1. Effective upon the completion of the physical move to new offices incident to the reorganization of the Central Intelligence Group, staff duty officers will be detailed by the following listed responsible officers to effect the daily security checks of their office space in the [REDACTED] as prescribed by the referenced paragraph:

Responsible Officers

Rooms

Executive for Personnel and Administration	2161, 2162, 2163, 2164, 2165, 2166, 2167, 2168, 2170, and 2180
Executive for Control	2172
Executive for Operations	2171, 2171-A
Chief, Interdepartmental Coordination and Planning Staff	2259-A, 2262, 2262-B
Assistant Director for Collection	2178
Assistant Director for Dissemination	2262-A, 2263

2. Staff officer check lists for office space in the [REDACTED] revised in accordance with the above, will be distributed by the Security Officer, Central Intelligence Group. Completed check lists will be furnished to the Security Officer, Central Intelligence Group as indicated in sub-paragraph c of the referenced paragraph.

3. The final security check of the entire office space occupied by the Office of Research and Evaluation and the Office of Special Operations will be effected in accordance with procedures established by the Security Division, Strategic Services Unit.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

[REDACTED]  
Executive for Personnel & Administration

23 July 1946

COPY NO. \_\_\_\_\_

25X1A

CENTRAL INTELLIGENCE GROUP

C.I.G. ADMINISTRATIVE [REDACTED]

DAILY SECURITY CHECKS

Reference: Paragraph 10, Security Regulations,  
Central Intelligence Group, dated  
3 June 1946.

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25X1A

[REDACTED] as prescribed by the referenced paragraph:

Responsible Officers

Rooms

Executive for Personnel and Administration

2161, 2162, 2163  
2164, 2165, 2166  
2167, 2168, 2170  
and 2180

Executive for Control

2172

Executive for Operations

2171, 2171-A

Chief, Interdepartmental Coordination and  
Planning Staff

2259-A, 2262, 2262-B

25X1A

Assistant Director for Collection

2178

Assistant Director for Dissemination

2262-A, 2263

25X1A

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3. The final security check of the entire office space occupied by the Office of Research and Evaluation and the Office of Special Operations will be effected in accordance with procedures established by the Security Division, Strategic Services Unit.

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FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

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[REDACTED]  
Colonel, CAC

Distribution:

[REDACTED] Personnel & Administration  
[REDACTED]

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23 July 1946

CENTRAL INTELLIGENCE GROUP

25X1A

C.I.G. ADMINISTRATIVE

DAILY SECURITY CHECKS

Reference: Paragraph 10, Security Regulations,  
Central Intelligence Group, dated  
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Responsible Officers

Rooms

Executive for Personnel and Administration

2162, 2162, 2163  
2164, 2165, 2166  
2167, 2168, 2170,  
and 2180

Executive for Control

2172

Executive for Operations

2171, 2171-A

Chief, Interdepartmental Coordination and  
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Assistant Director for Collection

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2262-A, 2263

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3. The final security check of the entire office space occupied by the Office of Research and Evaluation and the Office of Special Operations will be effected in accordance with procedures established by the Security Division,  
Strategic Services Unit

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

EFFECTIVE 30 JUNE 1947 CIG ADMINISTRATIVE ORDERS HAVING BEEN RESCINDED ARE  
NOT EFFECTIVE AFTER 1, JULY, 1947

Distribution: